CITY OF JOLIET INTEROFFICE MEMORANDUM

November 13, 2019

TO: Finance Committee

FROM: Kenneth R. Mihelich, Budget Officer

SUBJECT: Review of October 31, 2019 General Fund Operating Budget

Please find attached the October 31, 2019 Finance Reports for the Operating, Capital and Special Revenue Funds. Below are brief comments related to items within the General Fund operating budget vs. actual report.

Revenues:

At the end of ten months, overall revenues are at 75.1%, which appears to be lagging an expected overall percentage of 83.3% considering it is now ten months into the year. However, during the month of September, the reversal of prior-end audit accruals were made which has the overall effect of reducing revenues received in 2019 which were accounted for in the 2018 year-end financials. This will be caught up at the end of the year when 2019 revenues received in 2020 are included in the totals. After taking these adjustments into consideration, overall revenues are more in-line with the budget. However, there are several line items that are worth noting:

- Sales taxes both state and local are running about 4 5% behind the budgeted amount and last year's actual.
- Gaming taxes and permits are running behind budget.
- State income taxes, replacement taxes and interest income are all running stronger than budgeted.

Expenditures:

Overall expenditures are at 81.3% of budget which is slightly better than budget at this time. However, the accruals posted in September will affect these amounts as well, but much less than the revenue side.

- Other services is down primarily to a pending payment for property and liability insurance. It also is less due to lower than budgeted telephone expenditures
- Other employee costs include items such as dues, training and travel which have been trending less this year than budgeted.

Transfers out account for capital expenditures. Throughout the year, approximately \$5.9
million in budget adjustments have been approved which will be reflected and adjusted
at the end of the year.

Please note that the budget is prepared on a modified accrual basis and this report is reported on a cash basis (with some year-end accrual adjustments as noted). This report provides an overall indicator of general trends, but accruals at year- end will create differences.

Cc: Steve Jones, Interim City Manager Jim Ghedotte, Finance Director

City of Joliet Finance Reports Operating Budgets as of October 31, 2019

No. of the second second	2019 Adj. Budget	2019 October YTD	% of Budget
General Fund (100)			
Revenue			
Property Taxes	37,375,000.00	35,952,658.72	96.19%
Gaming Taxes	17,985,000.00	13,094,784.95	72.81%
State Sales Taxes	23,750,000.00	15,365,923.26	64.70%
Home Rule Sales Tax	26,750,000.00	17,100,070.55	63.93%
Utility Taxes	7,151,775.00	4,578,691.19	64.02%
State Income Taxes	14,850,000.00	11,156,823.23	75.13%
Hotel/Motel Tax	2,750,000.00	1,835,807.12	66.76%
Real Estate Transfer Tax	2,400,000.00	1,872,828.10	78.03%
Titled/Registration Tax	160,000.00	119,802.98	74.88%
Automobile Rental Tax	41,000.00	29,449.13	71.83%
Food & Beverage Tax	3,100,000.00	2,343,080.78	75.58%
Gasoline Privileg Tax	680,000.00	526,164.60	77.38%
Amusement Tax	93,073.00	87,721.00	94.25%
Telephone Franchise Tax	82,000.00		0.00%
Cable Franchise Tax	2,100,000.00	1,440,370.03	68.59%
Replacement Tax	2,171,500.00	2,752,047.96	126.73%
Out of State Use Tax	4,400,000.00	3,205,897.89	72.86%
Pari-Mutuel Tax	110,000.00	69,007.00	62.73%
Charges for Services	9,449,388.00	7,446,465.31	78.80%
Licenses & Permits	3,072,500.00	2,648,441.34	86.20%
Fines & Fees	3,921,000.00	3,076,491.24	78.46%
Municipal Waste Fees	14,068,145.00	10,569,866.04	75.13%
Fed/State/Priv Grant	357,800.00	308,785.07	86.30%
Interest Income	430,000.00	491,432.78	114.29%
Miscellaneous Rev	2,731,165.00	2,571,488.38	94.15%
Transfer In	4,725,000.00	•	0.00%
Revenue Total	184,704,346.00	138,644,098.65	75.06%
Expense			
Personal Services	81,070,915.00	68,713,247.26	84.76%
Personal Svc - Benef	64,850,932.00	56,085,025.49	86.48%
Professional Service	5,718,244.00	4,048,300.50	70.80%
Property Services	19,655,084.83	13,318,466.63	67.76%
Other Services	1,552,724.00	522,121.42	33.63%
Supplies	8,153,388.00	5,287,680.95	64.85%
Other Employee Costs	567,091.00	320,960.87	56.60%
Debt Service	450.00	450.00	100.00%
Other Expenses	3,619,813.00	2,445,264.16	67.55%
Transfer Out	171,491.00	.,	0.00%
Expense Total	185,360,132.83	150,741,517.28	81.32%
General Fund Total	(655,786.83)	(12,097,418.63)	

Source: City of Joliet MUNIS Financials

	2019 Adj. Budget	2019 October YTD	% of Budget
General Fund Expenses By Department			
Expense			
Mayor & Council	379,901.00	304,594.78	80.18%
City Manager	1,674,091.00	1,076,540.93	64.31%
City Clerk	824,275.00	591,419.14	71.75%
Administrative Services	14,576,851.00	11,894,095.05	81.60%
Hospitalization	23,585,000.00	18,694,929.17	79.27%
Community Development	6,968,313.00	4,745,815.98	68.11%
Finance	4,126,551.00	2,307,927.78	55.93%
Municipal Waste	12,210,900.00	9,187,581.25	75.24%
Technology	3,843,110.00	2,230,401.74	58.04%
Legal	2,613,516.00	2,039,287.15	78.03%
Police	57,575,262.00	50,397,832.53	87.53%
Fire	40,059,693.00	35,501,181.40	88.62%
Public Works	16,751,179.00	11,769,910.38	70.26%
Transfer Out	171,491.00		0.00%
Expense Total	185,360,133.00	150,741,517.28	81.32%
General Fund Expenses By Department Total	(185,360,133.00)	(150,741,517.28)	
Parking Operating Fund (520)			
Revenue			
Fines & Fees	1,848,000.00	1,061,268.23	57.43%
Interest Income	450.00	1,616.70	359.27%
Miscellaneous Rev	559.00	-	0.00%
Revenue Total	1,849,009.00	1,062,884.93	57.48%
Expense			
Personal Services	760,114.00	493,012.58	64.86%
Personal Svc - Benef	139,716.00	112,906.28	80.81%
Professional Service	133,000.00	71,197.97	53.53%
Property Services	223,025.00	231,292.86	103.71%
Other Services	32,080.00	25,338.34	78.98%
Supplies	69,300.00	52,504.32	75.76%
Transfer Out	325,000.00		0.00%
Expense Total	1,682,235.00	986,252.35	58.63%
Parking Fund Total	166,774.00	76,632.58	

	2019 Adj. Budget	2019 October YTD	% of Budget
Water & Sewer Operating Fund (500)			
Revenue			
Charges for Services	54,687,700.00	40,398,983.12	73.87%
Fines & Fees	1,657,500.00	1,750,907.76	105.64%
Interest Income	200,000.00	458,596.84	229.30%
Miscellaneous Rev	750,000.00	790,968.97	105.46%
Revenue Total	57,295,200.00	43,399,456.69	75.75%
Expense			
Personal Services	9,855,759.00	7,525,172.45	76.35%
Personal Svc - Benef	3,246,976.00	1,832,359.05	56.43%
Professional Service	2,330,000.00	1,336,996.96	57.38%
Property Services	5,503,500.00	1,606,600.67	29.19%
Other Services	365,300.00	195,709.73	53.58%
Supplies	8,680,100.00	5,738,272.10	66.11%
Other Employee Costs	372,070.00	367,867.30	98.87%
Debt Service	900.00		0.00%
Other Expenses	50,000.00	61,848.81	123.70%
Transfer Out	4,700,000.00	-	0.00%
Expense Total	35,104,605.00	18,664,827.07	53.17%
Water & Sewer Operating Fund Total	22,190,595.00	24,734,629.62	

City of Joliet Finance Reports Capital Budgets

as of October 31, 2019

Motor Fuel Tax Fund (200)		The state of the s	
Revenue			
Other Taxes	3,700,000.00	2,573,491.68	69.55%
Fed/State/Priv Grant	*	211,599.74	
Interest Income	100,000.00	113,097.88	113.10%
Miscellaneous Rev	250,223.00	220,037100	##3.107
Revenue Total	3,800,000.00	2,898,189.30	76.27%
Expense			
Professional Service	7 <u>2</u> 8	45,562.79	
Capital Outlay	7,598,449.00	2,220,001.60	29.22%
Expense Total	7,598,449.00	2,265,564.39	29.82%
Motor Fuel Tax Fund Total	(3,798,449.00)	632,624.91	
	2019 Adj. Budget	2019 October YTD	% of Budget
Capital Improvement Fund (300)			
Revenue			
Fed/State/Priv Grant	9.0	100,000.00	
Miscellaneous Rev	100,000.00	195,000.00	
Interest Income	30,000.00	60,086.94	200.29%
Transfer In	221,491.00	de	0.00%
Revenue Total	351,491.00	355,086.94	101.02%
Expense			
Capital Outlay	8,036,547.00	2,540,264.64	31.61%
Expense Total	8,036,547.00	2,540,264.64	31.61%
Capital Improvement Fund Total	(7,685,056.00)	(2,185,177.70)	
Performance Bonds Fund (320)			
Revenue			
Interest Income		75,588.39	
Miscellaneous Rev	1,000,000.00	•	
Revenue Total	1,000,000.00	75,588.39	7.56%
Expense			
Capital Outlay	4,000,000.00	-	0.00%
Expense Total	4,000,000.00	*	0.00%
Performance Bonds Fund Total	(3,000,000.00)	75,588.39	
Water & Sewer Improvement Fund (501)			
Revenue			
Fed/State/Priv Grant		a.	
Interest Income	3.63	(292.80)	

Prepared by: Ken Mihelich 11/8/2019

% of Budget	2019 October YTD %	2019 Adj. Budget	
s or padect	(292.80)	-	Revenue Total
	,		
			Expense
0.00%		12,500,000.00	Depreciation
35.56%	4,471,913.61	12,577,394.98	Capital Outlay
17.83%	4,471,913.61	25,077,394.98	Expense Total
	(4,472,206.41)	(25,077,394.98)	Nater & Sewer Improvement Fund Total
X I I THE STEP			EPA Wet Weather Treatment Facility (507)
			Revenue
41.84%	4,120,941.23	9,850,000.00	Miscellaneous Rev
41.84%	4,120,941.23	9,850,000.00	Revenue Total
			Expense
42.74%	4,210,379.38	9,850,000.00	Capital Outlay
42.74%	4,210,379.38	9,850,000.00	Expense Total
	(89,438.15)		EPA Wet Weather Treatment Facility Fund Total
			EPA Aux Sable & WSTP Phosphorus Removal (508)
25.540	3 344 004 05	0 (20 020 00	Revenue Miscellaneous Rev
25.64%	2,211,901.85	8,628,038.00	Revenue Total
25.64%	2,211,901.85	8,628,038.00	Revenue Total
			Expense
32.75%	2,292,579.61	7,000,000.00	Capital Outlay
32.75%	2,292,579.61	7,000,000.00	Expense Total
	(80,677.76)	1,628,038.00	EPA Aux Sable & WSTP Phosphorus Removal
			EPA Sanitary Sewer Rehab -2017 (509)
			Revenue
49.82%	422,562.12	848,116.00	Miscellaneous Rev
49.82%	422,562.12	848,116.00	Revenue Total
			Expense
50.40%	423,324.62	840,000.00	Capital Outlay
50.40%	423,324.62	840,000.00	Expense Total
1/5	(762.50)	8,116.00	EPA Sanitary Sewer Rehab 2017 Fund Total
			EPA ESTP Phosphorus Removal (511)
			Revenue
	2,381,834.59		Miscellaneous Rev
	2,381,834.59		Revenue Total
			Expense
	1.647.669.15	20,409.109.00	-
	•		•
	2,381,834.59 1,647,669.15 1,647,669.15	20,409,109.00 20,409,109.00	Revenue Total Expense Capital Outlay Expense Total

	2019 Adj. Budget	2019 October YTD	% of Budget
EPA ESTP Phosphorus Removal Fund Total	(20,409,109.00)	734,165.44	
EPA Sanitary Sewer Rehab - 2018 (512)			
Revenue			
Miscellaneous Rev	8,100,000.00	4,690,175.45	
Revenue Total	8,100,000.00	4,690,175.45	
Expense			
Capital Outlay	19,860,105.47	4,351,770.87	
Expense Total	19,860,105.47	4,351,770.87	
EPA Sanitary Sewer Rehab 2018 Fund Total	(11,760,105.47)	338,404.58	
EPA 2018 Watermain Rehab (513)			in a system
Revenue			
Miscellaneous Rev	1,630,000.00	16,249.09	
Revenue Total	1,630,000.00	16,249.09	
Expense			
Capital Outlay	2,920,550.00	26,968.03	
Expense Total	2,920,550.00	26,968.03	
EPA 2018 Watermain Rehab Fund Total	(1,290,550.00)	(10,718.94)	MINISTER I
EPA Sanitary Sewer Rehab 2019 (514)			
Revenue			
Miscellaneous Rev	9,100,000.00	484,977.81	
Revenue Total	9,100,000.00	484,977.81	
Expense			
Capital Outlay	20,506,005.00	259,501.88	
Expense Total	20,506,005.00	259,501.88	
EPA Sanitary Sewer Rehab 2019 Fund Total	(11,406,005.00)	225,475.93	
EPA Water Main Replacement 2019 (515)			
Revenue			
Miscellaneous Rev	8,700,000.00	4,338,627.17	
Revenue Total	8,700,000.00	4,338,627.17	
Expense			
Capital Outlay	15,830,640.71	4,008,566.82	
Expense Total	15,830,640.71	4,008,566.82	
EPA Water Main Replacement 2019 Fund Total	(7,130,640.71)	330,060.35	B. L.
EPA Sanitary Sewer Rehab 2020 (516)			
Revenue	350 000 55		
Miscellaneous Rev	250,000.00		

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	2019 Adj. Budget	2019 October YTD	% of Budget
Expense			
Capital Outlay	2,336,405.00	61,569.98	
Expense Total	2 ,336,405.00	61,569.98	
IEPA West River Wall Sewer Fund Total	2,336,405.00	61,569.98	

11/8/2019

City of Joliet Finance Reports Special Revenue Budgets as of October 31, 2019

Evergreen Terrace Fund (110)			
Revenue			
Miscellaneous Rev	400,000.00	24,890.80	6.22%
Transfer In	-	20	
Revenue Total	400,000.00	24,890.80	
Expense			
Professional Service	10,000.00	47	0.00%
Property Services	(3)	21	
Expense Total	10,000.00	and the second	0.00%
Evergreen Terrace Fund Total	390,000.00	24,890.80	

REAL PROPERTY OF THE PROPERTY OF	2019 Adj Budget	2019 October YTD	% of Budget
Block Grant Fund (210)			
Revenue			
Fed/State/Priv Grant	1,006,021.00	888,022.13	88.27%
Revenue Total	1,006,021.00	888,022.13	88.27%
Expense			
Professional Service	103,895.00	286,060.47	275.34%
Property Services	894,770.00	-	0.00%
Other Services	3,500.00	121.60	3.47%
Other Employee Costs	7,751.00	4,358.60	56.23%
Capital Outlay	91,215.00	680,448.80	745.98%
Expense Total	1,101,131.00	970,989.47	88.18%
Block Grant Fund Total	(95,110.00)	(82,967.34)	
Grant & Special Revenue Fund (220)			
Revenue			
Charges for Services	179,378.00	650.00	0.36%
Fed/State/Priv Grant	7,211,219.00	3,725,093.00	51.66%
Interest Income	15,000.00	20,032.40	133.55%
Revenue Total	7,405,597.00	3,745,775.40	50.58%
Expense			
Personal Services	-	173,820.00	
Professional Service	1,705,100.00	453,812.17	26.61%
Other Services	7,500.00	1,355.72	18.08%
Supplies	69,900.00	123,205.37	176.26%
Other Employee Costs	-	11,774.97	
Other Expenses	1,500.00	1,750.00	116.67%
Capital Outlay	6,265,997.00	2,417,485.60	38.58%
Expense Total	8,049,997.00	3,183,203.83	39.54%
Grant & Special Revenue Fund Total	(644,400.00)	562,571.57	

Payments	2019 Adj Budget	2019 October YTD	% of Budget
Revenue Fines & Fees	242 500 00	455 004 34	C4 0304
Fines & Fees Fed/State/Priv Grant	243,500.00	155,884.71	64.02%
Interest Income	20,000.00	6,337.00	31.69%
Revenue Total	50.00	15.00	30.00%
veseure total	263,550.00	162,236.71	61.56%
Expense			
Professional Service	64,500.00	45,338.17	70.29%
Property Services	1,000.00	898.00	
Other Services	5,000.00	4,663.46	93.27%
Supplies	200,000.00	103,534.07	51.77%
Other Employee Costs	43,700.00	18,279.98	41.83%
Other Expenses	42,000.00	21,000.00	
Capital Outlay	110,000.00	8,499.54	7.73%
Expense Total	466,200.00	202,213.22	43.37%
Special Revenue Revolving Fund Total	(202,650.00)	(39,976.51)	
Foreign Fire Tax Fund (225)			
Revenue			
Other Taxes	200,000.00		0.00%
Revenue Total	200,000.00		0.00%
10001100	200,000.00	-	0.00%
Expense			
Other Expenses	200,000.00		0.00%
Expense Total	200,000.00		0.00%
Foreign Fire Tax Fund Total		•	0
Special Service Area Fund (230)			2004
Revenue			
Property Taxes	641,540.00	529,818.59	82.59%
Fines & Fees		•	
Interest Income	-	-	
Revenue Total	641,540.00	529,818.59	82.59%
Expense			
Professional Service	16,540.00		0.00%
Property Services	5,000.00	85.	0.00%
Other Expenses	330,000.00	323,686.35	98.09%
Capital Outlay	250,000.00	323,000.33	0.00%
Transfer Out			
Expense Total	50,000.00 651,540.00	323,686.35	0.00%
Enperise 10tal	631,340.00	323,080.33	49.68%
Special Service Area Fund Total	(10,000.00)	206,132.24	
Special Service Area - Park Hill (231)			
Revenue			
Property Taxes		7,928.85	
Interest Income	1.47	0.40	
Revenue Total	-	7,928.85	

	2019 Adj Budget	2019 October YTD	% of Budget
Expense	2013 Auj buuget	ZOIS OCCODE YID	% of Budget
Professional Service	328	£3	
Property Services		3,343.00	
Other Expenses		3,343.00	
Capital Outlay	-		
Expense Total		3,343.00	
Experise rotal		3,343.00	
Special Service Area - Park Hill Fund Total	•	4,585.85	
Special Service Area - Miscellaneous Fund (232			
Revenue			
Fines & Fees		13,332.03	
Interest Income	0.20	2	
Revenue Total	176	13,332.03	
Expense			
Professional Service		2	
Property Services	7.	-	
Other Expenses			
Capital Outlay		7,250.00	
Expense Total		7,250.00	
Special Service Area - Misc Fund Total	-	6,082.03	
Business District Fund (240)			east treatment and
Revenue			The state of the state of the
Other Taxes	115,000.00	85,588.08	74.42%
Interest Income	1,500.00		532.18%
Revenue Total	116,500.00	·	80.32%
Expense			
Other Expenses	115,000.00	51,767.65	45.02%
Expense Total	115,000.00	•	45.02%
Business District Fund Total	1,500.00	41,803.07	
TIF #2 City Center Fund (250)			
Revenue			
Property Taxes	600,000.00		74.45%
Interest Income		1,532.71	
Miscellaneous Rev	-	-	
Transfer In	-		
Revenue Total	600,000.00	448,225.77	74.70%
Expense			
Professional Service	25,000.00	39,623.91	158.50%
Property Services	-	8,200.00	
Other Services	-	60.80	
Other Expenses	600,000.00	349,273.86	58,21%
Capital Outlay	-21	-	
Expense Total	625,000.00	397,158.57	63.55%

	2019 Adj Budget	2019 October YTD	% of Budget
TIF #2 City Center Fund Total	(25,000.00)	51,067.20	
TIF #3 Cass Street Fund (251)			
Revenue			
Property Taxes	102,500.00	99,970.99	97.53%
Interest Income		· -	
Revenue Total	102,500.00	99,970.99	97.53%
Expense			
Professional Service	2,500.00	2,290.00	
Other Expenses	100,000.00	-	0.00%
Expense Total	102,500.00	2,290.00	2.23%
TIF #3 Cass Street Fund Total		97,680.99	
TIF #4 Presence St. Joseph (252)			
Revenue			
Property Taxes	17,600.00	16,934.23	96.22%
Interest Income		-	
Revenue Total	17,600.00	16,934.23	96.22%
Expense			
Professional Service	2,255.00	2,290.00	
Other Expenses	15,000.00	•	
Expense Total	17,255.00	2,290.00	
TIF #4 Presence St. Joseph Fund Total	345.00	14,644.23	
TIF #5 Downtown (253)			
Revenue			
Property Taxes	0.4	17,016.57	
Interest Income		20	
Revenue Total	-	17,016.57	
Expense			
Professional Service		2,290.00	
Other Expenses		-	
Expense Total	9	2,290.00	
TIF#5 Downtown Fund Total		14,726.57	

	2019 Adj Budget	2019 October YTD	% of Budget
General Debt Service Fund (405)			
Revenue			
Property Taxes	1,668,650.00	1,598,669.64	95.81% 95.81%
Interest Income	120		
Revenue Total	1,668,650.00	1,598,669.64	
Expense			
Debt Service	1,669,150.00	79,325.00	4.75%
Expense Total	1,669,150.00	79,325.00	4.75%
General Debt Service Fund Total	(500.00)	1,519,344.64	
Water & Sewer Debt Service Fund (505)			
Expense			
Debt Service	7,904,024.00	3,657,450.58	46.27%
Expense Total	7,904,024.00	3,657,450.58	46.27%
Water & Sewer Debt Service Fund Total	7,904,024.00	3,657,450.58	unia and a salah

Investment Report - By Institution as of October 31, 2019

	Maturity	Purchased	Rate	Principal	Est Earned Interest	TOTAL
IRST MIDWEST BANK		5.72.7.8 (S) (S)	NAMES IN COLUMN	4,187,119.26		4,187,119.2
Capital Improvement Fund	Daily	A THE PARTY OF THE	RESINAL SHEW CHEEK PA	1,656,964,91	Section Company Company Co.	1,666,964.9
Motor Fuel Fund	Daily			2,146,231.37		2,146,231.3
Property Improvement Fund	Daily			169,109.67		169,109.6
TIF Fund	Daily			204,813.31		204,813.3
PTIP	United States			77,260,725.13		77,260,725.1
Business District Fund	Daily			515,078.20		515,078.20
General Fund	Daily			29,809,890.00		29,809,890.0
Motor Fuel Fund	Daily			3,428,569.87		3,428,569.8
Property Improvement Fund	Daily			4,235,450,39		4,235,450.3
Water & Sewer Funds	Daily			39,271,736.67		39,271,736.6
CIBC				11,582,227.14		11,582,227.1
General Fund	Daily		THE R. P. LEWIS CO., LANSING	1,977,007.84		1,977,007.8
Grants & Special Revenue Fund	Daily			5,417,050.22		5,417,050.2
Parking Fund	Daily			437,181.46		437,181.4
Water & Sewer Funds	Daily			3,750,987.62		3,750,987.6
CIBC - 90 DAY CD				6,292,792.46	29,563.98	6,322,356.44
Capital Improvement Fund	11/14/2019	8/15/2019	1.87%	2,168,664.42	10,110.73	2,178,775.1
Motor Fuel Fund	11/14/2019	8/15/2019	1.87%	3,218,552.39	15,005.51	3,233,557.90
Water & Sewer Funds	12/12/2019	9/12/2019	1.97%	905,575.65	4,447.74	910,023.39
BUSEY BANK-3 MONTH CD				2,146,062.28	8,293.21	2,154,355.49
Capital Improvement Fund	1/26/2020	10/27/2019	1.55%	2,146,062.28	8,293.21	2,154,355.49
and Total				101,468,926.27	37,857.19	101,506,783.46